



**MENPS**

# **Mt Eden Normal Primary School**

## **ANNUAL REPORT**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

### **School Directory**

<b>Ministry Number:</b>	1378
<b>Principal:</b>	Alan Jackson
<b>School Address:</b>	Valley Road, Mt Eden, Auckland
<b>School Postal Address:</b>	Valley Road, Mt Eden, Auckland, 1024
<b>School Phone:</b>	09 630 0009
<b>School Email:</b>	<a href="mailto:alanj@mteden.school.nz">alanj@mteden.school.nz</a>
<b>Accountant / Service Provider:</b>	Canterbury Education Services (CES)



# Mt Eden Normal Primary School

## Members of the Board

For the year ended 31 December 2023

<b>Name</b>	<b>Position</b>	<b>How Position Gained</b>	<b>Term Expires</b>
Annette Quesado	Presiding Member	Re-elected September 2022	June 2025
Alan Jackson	Principal	ex Officio May 2019	
Virginia Brown	Parent Representative	Elected September 2022	June 2025
Fleur de Vries-Oskamp	Parent Representative	Elected September 2022	June 2025
Mike Nooney	Parent Representative	Elected September 2022	June 2025
Richard Pook	Parent Representative	Re-elected September 2022	June 2025
Nigel Sinclair	Parent Representative	Elected September 2022	June 2025
Xuemei Tang	Parent Representative	Elected September 2022	June 2025
Anna Thomas	Parent Representative	Elected September 2022	June 2025
Brad Mc Mahon	Staff Representative	Re-elected September 2022	June 2025

# MT EDEN NORMAL PRIMARY SCHOOL

Annual Financial Statements - For the year ended 31 December 2023

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# Mt Eden Normal Primary School

## Statement of Responsibility

For the year ended 31 December 2023

The Board accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the Principal and others, as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2023 fairly reflects the financial position and operations of the school.

The School's 2023 financial statements are authorised for issue by the Board.

VIRGINIA BROWN  
Full Name of Presiding Member

  
Signature of Presiding Member

30.5.24  
Date:

ALAN JACKSON  
Full Name of Principal

  
Signature of Principal

30 May 2024  
Date:

**Mt Eden Normal Primary School**  
**Statement of Comprehensive Revenue and Expense**  
For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
<b>Revenue</b>				
Government Grants	2	5,459,669	5,775,253	5,937,397
Locally Raised Funds	3	476,988	498,530	470,499
Interest		37,584	8,500	15,148
<b>Total Revenue</b>		<b>5,974,241</b>	<b>6,282,283</b>	<b>6,423,044</b>
<b>Expense</b>				
Locally Raised Funds	3	183,771	174,260	117,874
Learning Resources	4	4,044,099	4,035,858	4,080,078
Administration	5	272,602	257,951	280,167
Interest		2,948	2,000	1,928
Property	6	1,588,912	1,805,585	1,864,474
Loss on Disposal of Property, Plant and Equipment		7,229	-	12,253
<b>Total Expense</b>		<b>6,099,561</b>	<b>6,275,654</b>	<b>6,356,774</b>
<b>Net Surplus / (Deficit) for the year</b>		<b>(125,320)</b>	<b>6,629</b>	<b>66,270</b>
Other Comprehensive Revenue and Expense		-	-	-
<b>Total Comprehensive Revenue and Expense for the Year</b>		<b>(125,320)</b>	<b>6,629</b>	<b>66,270</b>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

# Mt Eden Normal Primary School

## Statement of Changes in Net Assets/Equity

For the year ended 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
<b>Equity at 1 January</b>		1,387,505	1,387,505	1,321,235
Total comprehensive revenue and expense for the year		(125,320)	6,629	66,270
Contribution - Furniture and Equipment Grant		39,374	-	-
<b>Equity at 31 December</b>		1,301,559	1,394,134	1,387,505
Accumulated comprehensive revenue and expense		1,301,559	1,394,134	1,387,505
<b>Equity at 31 December</b>		1,301,559	1,394,134	1,387,505

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

# Mt Eden Normal Primary School

## Statement of Financial Position

As at 31 December 2023

	Notes	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
<b>Current Assets</b>				
Cash and Cash Equivalents	7	521,606	323,309	735,675
Accounts Receivable	8	257,976	301,040	314,262
GST Receivable		10,199	18,990	18,990
Prepayments		70	-	-
Inventories	9	1,541	1,598	1,598
Investments	10	331,967	317,594	317,594
Funds Receivable for Capital Works Projects	16	69,404	-	58,081
		<u>1,192,763</u>	<u>962,531</u>	<u>1,446,200</u>
<b>Current Liabilities</b>				
Accounts Payable	12	410,663	333,355	333,356
Revenue Received in Advance	13	137,828	-	47,099
Provision for Cyclical Maintenance	14	16,815	100,152	50,076
Finance Lease Liability	15	14,512	12,234	13,187
Funds held for Capital Works Projects	16	45,554	-	8,975
		<u>625,372</u>	<u>445,741</u>	<u>452,693</u>
<b>Working Capital Surplus/(Deficit)</b>		<b>567,391</b>	<b>516,790</b>	<b>993,507</b>
<b>Non-current Assets</b>				
Property, Plant and Equipment	11	910,801	1,024,100	511,741
		<u>910,801</u>	<u>1,024,100</u>	<u>511,741</u>
<b>Non-current Liabilities</b>				
Provision for Cyclical Maintenance	14	163,327	131,107	97,497
Finance Lease Liability	15	13,306	15,649	20,247
		<u>176,633</u>	<u>146,756</u>	<u>117,744</u>
<b>Net Assets</b>		<u><b>1,301,559</b></u>	<u><b>1,394,134</b></u>	<u><b>1,387,505</b></u>
<b>Equity</b>		<u><b>1,301,559</b></u>	<u><b>1,394,134</b></u>	<u><b>1,387,505</b></u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.



# Mt Eden Normal Primary School

## Statement of Cash Flows

For the year ended 31 December 2023

	Note	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
<b>Cash flows from Operating Activities</b>				
Government Grants		1,104,236	1,084,579	1,170,073
Locally Raised Funds		431,382	425,030	440,227
International Students		130,003	159,635	49,979
Goods and Services Tax (net)		8,791	(1,562)	(1,562)
Payments to Employees		(751,221)	(708,430)	(793,304)
Payments to Suppliers		(668,657)	(529,134)	(667,805)
Interest Paid		(2,948)	(2,000)	(1,928)
Interest Received		36,961	6,762	8,477
Net cash from/(to) Operating Activities		288,547	434,880	204,157
<b>Cash flows from Investing Activities</b>				
Purchase of Property Plant & Equipment (and Intangibles)		(537,959)	(185,969)	(95,210)
Purchase of Investments		(14,373)	(5,956)	(5,956)
Net cash from/(to) Investing Activities		(552,332)	(191,925)	(101,166)
<b>Cash flows from Financing Activities</b>				
Furniture and Equipment Grant		39,374	-	-
Finance Lease Payments		(14,914)	(2,688)	17,390
Funds Administered on Behalf of Other Parties		25,256	-	(43,523)
Net cash from/(to) Financing Activities		49,716	(2,688)	(26,133)
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(214,069)</b>	<b>240,267</b>	<b>76,858</b>
Cash and cash equivalents at the beginning of the year	7	735,675	83,042	658,817
Cash and cash equivalents at the end of the year	7	521,606	323,309	735,675

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries, use of land and buildings grant and expense and other notional items have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.



# Mt Eden Normal Primary School

## Notes to the Financial Statements

### For the year ended 31 December 2023

#### 1. Statement of Accounting Policies

##### a) Reporting Entity

Mt Eden Normal Primary School (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board is of the view that the School is a public benefit entity for financial reporting purposes.

##### b) Basis of Preparation

###### *Reporting Period*

The financial statements have been prepared for the period 1 January 2023 to 31 December 2023 and in accordance with the requirements of the Education and Training Act 2020.

###### *Basis of Preparation*

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

###### *Financial Reporting Standards Applied*

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as 'having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders'.

###### *PBE Accounting Standards Reduced Disclosure Regime*

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expense threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

###### *Measurement Base*

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

###### *Presentation Currency*

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

###### *Specific Accounting Policies*

The accounting policies used in the preparation of these financial statements are set out below.

###### *Critical Accounting Estimates And Assumptions*

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

###### *Cyclical maintenance*

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition. During the year, the Board assesses the reasonableness of its painting maintenance plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

*Useful lives of property, plant and equipment*

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment, as disclosed in the significant accounting policies, are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

***Critical Judgements in applying accounting policies***

Management has exercised the following critical judgements in applying accounting policies:

*Classification of leases*

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. A lease is classified as a finance lease if it transfers substantially all risks and rewards incidental to ownership of an underlying asset to the lessee. In contrast, an operating lease is a lease that does not transfer substantially all the risks and rewards incidental to ownership of an asset to the lessee.

Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised. Finance lease liability disclosures are contained in note 15. Future operating lease commitments are disclosed in note 21.

*Recognition of grants*

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

**c) Revenue Recognition**

***Government Grants***

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives:

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Other Ministry Grants for directly funded programs are recorded as revenue when the School has the rights to the funding in the period they relate to. The grants are not received in cash by the School and are paid directly by the Ministry of Education.

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. Grants for the use of land and buildings are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes.

This is a non-cash revenue that is offset by a non-cash expense. The use of land and buildings grants and associated expenditure are recorded in the period the School uses the land and buildings.

***Other Grants where conditions exist***

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

***Donations, Gifts and Bequests***

Donations, gifts and bequests are recognised as an asset and revenue when the right to receive funding or the asset has been established unless there is an obligation to return funds if conditions are not met. If conditions are not met, funding is recognised as revenue in advance and recognised as revenue when conditions are satisfied.

***Interest Revenue***

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.



**d) Finance Lease Payments**

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

**e) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

**f) Accounts Receivable**

Short-term receivables are recorded at the amount due, less an allowance for expected credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education. Therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

**g) Inventories**

Inventories are consumable items held for sale and are comprised of stationery. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

**h) Investments**

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is material.

**i) Property, Plant and Equipment**

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements (funded by the Board) to buildings owned by the Crown or directly by the board are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value, as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (i.e. sold or given away) are determined by comparing the proceeds received with the carrying amounts (i.e. the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

**Finance Leases**

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

### **Depreciation**

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	10 years
Furniture and equipment	10 years
Information and communication technology	3 years
Leased assets held under a Finance Lease	Term of Lease
Library resources	12.5% Diminishing value

### **j) Impairment of property, plant, and equipment and intangible assets**

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

#### **Non cash generating assets**

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. If such indication exists, the School estimates the asset's recoverable service amount. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

In determining fair value less costs to sell, the School engages an independent valuer to assess market value based on the best available information. The valuation is based on fair market value using comparison to recent market transactions.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in surplus or deficit.

The reversal of an impairment loss is recognised in surplus or deficit. A previously recognised impairment loss is reversed only if there has been a change in the assumptions used to determine the asset's recoverable service amount since the last impairment loss was recognised.

### **k) Accounts Payable**

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

### **l) Employee Entitlements**

#### *Short-term employee entitlements*

Employee entitlements that are expected to be settled within 12 months after the end of the reporting period in which the employees provide the related service are measured based on accrued entitlements at current rates of pay. These include salaries and wages accrued up to balance date and annual leave earned, by non teaching staff, but not yet taken at balance date.

#### *Long-term employee entitlements*

Employee benefits that are not expected to be settled wholly before 12 months after the end of the reporting period in which the employee provides the related service, such as retirement and long service leave, have been calculated on an actuarial basis.

The calculations are based on the likely future entitlements accruing to employees, based on years of service, years to entitlement, the likelihood that employees will reach the point of entitlement, and contractual entitlement information, and the present value of the estimated future cash flows. Remeasurements are recognised in surplus or deficit in the period in which they arise.



**m) Revenue Received in Advance**

Revenue received in advance relates to fees received from international and domestic students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees or grants are recorded as revenue as the obligations are fulfilled and the fees or grants are earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**n) Funds held for Capital works**

The school directly receives funding from the Ministry of Education for capital works projects that are included in the School five year capital works agreement. These funds are held on behalf and for a specified purpose. As such, these transactions are not recorded in the Statement of Comprehensive Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

**o) Provision for Cyclical Maintenance**

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision is a reasonable estimate, based on the school's best estimate of the cost of painting the school and when the school is required to be painted, based on an assessment of the school's condition.

The School carries out painting maintenance of the whole school over a 7 to 10 year period. The economic outflow of this is dependent on the plan established by the school to meet this obligation and is detailed in the notes and disclosures of these accounts.

**p) Financial Instruments**

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are initially recognised at fair value and subsequently measured at amortised cost, using the effective interest method.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards. On initial recognition of an equity investment that is not held for trading, the School may irrevocably elect to present subsequent changes in the investment's fair value in other comprehensive revenue and expense. This election has been made for investments that are shares. Subsequent to initial recognition, these assets are measured at fair value. Dividends are recognised as income in surplus or deficit unless the dividend clearly represents a recovery of part of the cost of the investment. Other net gains and losses are recognised in other comprehensive revenue and expense and are never reclassified to surplus or deficit.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. Financial liabilities are subsequently measured at amortised cost using the effective interest method. Interest expense and any gain or loss on derecognition are recognised in surplus or deficit.

**q) Goods and Services Tax (GST)**

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

**r) Budget Figures**

The budget figures are extracted from the School budget that was approved by the Board.

**s) Services received in-kind**

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

## 2. Government Grants

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Government Grants - Ministry of Education	873,559	956,446	1,017,041
Teachers' Salaries Grants	3,261,047	3,277,532	3,290,755
Use of Land and Buildings Grants	1,143,265	1,432,775	1,432,774
Other Government Grants	181,798	108,500	196,827
	<u>5,459,669</u>	<u>5,775,253</u>	<u>5,937,397</u>

## 3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
<b>Revenue</b>			
Donations & Bequests	315,248	305,000	318,605
Fees for Extra Curricular Activities	61,951	76,770	61,014
Trading	553	2,000	30,088
Fundraising & Community Grants	15,163	10,260	16,053
Other Revenue	37,564	31,000	2,130
International Student Fees	46,509	73,500	42,609
	<u>476,988</u>	<u>498,530</u>	<u>470,499</u>
<b>Expense</b>			
Extra Curricular Activities Costs	159,028	166,760	110,350
Trading	(11)	2,000	264
Fundraising and Community Grant Costs	6,810	1,000	6,729
International Student - Other Expenses	17,944	4,500	531
	<u>183,771</u>	<u>174,260</u>	<u>117,874</u>
<b>Surplus/ (Deficit) for the year Locally Raised Funds</b>	<u>293,217</u>	<u>324,270</u>	<u>352,625</u>

During the year, the School hosted 11 International students (2022: 9)

## 4. Learning Resources

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Curricular	33,727	37,910	31,607
Information and Communication Technology	16,278	25,000	24,600
Library Resources	3,218	2,900	2,186
Employee Benefits - Salaries	3,786,661	3,744,548	3,836,321
Staff Development	62,389	65,500	34,342
Depreciation	141,826	160,000	151,022
	<u>4,044,099</u>	<u>4,035,858</u>	<u>4,080,078</u>



## 5. Administration

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Audit Fees	9,389	7,089	6,882
Board Fees	4,395	6,000	1,985
Board Expenses	8,574	9,800	21,833
Communication	15,889	14,000	17,267
Consumables	21,686	19,000	28,818
Other	57,278	44,750	58,223
Postage	-	200	-
Employee Benefits - Salaries	143,618	140,912	127,848
Insurance	1,342	6,000	7,172
Service Providers, Contractors and Consultancy	10,431	10,200	10,139
	<u>272,602</u>	<u>257,951</u>	<u>280,167</u>

## 6. Property

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Caretaking and Cleaning Consumables	100,671	89,500	102,572
Cyclical Maintenance	81,269	33,610	35,718
Grounds	5,833	6,000	10,795
Heat, Light and Water	46,161	45,000	54,345
Repairs and Maintenance	89,935	75,690	74,398
Use of Land and Buildings	1,143,265	1,432,775	1,432,774
Security	20,803	16,000	23,806
Employee Benefits - Salaries	100,975	107,010	130,066
	<u>1,588,912</u>	<u>1,805,585</u>	<u>1,864,474</u>

The use of land and buildings figure represents 5% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

## 7. Cash and Cash Equivalents

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Bank Accounts	521,606	323,309	735,675
Cash and cash equivalents for Statement of Cash Flows	<u>521,606</u>	<u>323,309</u>	<u>735,675</u>

Of the \$521,606 Cash and Cash Equivalents, \$45,554 is held by the School on behalf of the Ministry of Education. These funds have been provided by the Ministry as part of the school's 5 Year Agreement funding for upgrades to the school's buildings. The funds are required to be spent in 2024 on Crown owned school buildings.

**8. Accounts Receivable**

	<b>2023</b>	<b>2023</b>	<b>2022</b>
	<b>Actual</b>	<b>Budget (Unaudited)</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Receivables from the Ministry of Education	14,472	43,796	43,795
Interest Receivable	2,361	1,738	1,738
Banking Staffing Underuse	-	-	13,223
Teacher Salaries Grant Receivable	241,143	255,506	255,506
	<u>257,976</u>	<u>301,040</u>	<u>314,262</u>
Receivables from Exchange Transactions	2,361	1,738	1,738
Receivables from Non-Exchange Transactions	255,615	299,302	312,524
	<u>257,976</u>	<u>301,040</u>	<u>314,262</u>

**9. Inventories**

	<b>2023</b>	<b>2023</b>	<b>2022</b>
	<b>Actual</b>	<b>Budget (Unaudited)</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Stationery	1,541	1,598	1,598
	<u>1,541</u>	<u>1,598</u>	<u>1,598</u>

**10. Investments**

The School's investment activities are classified as follows:

	<b>2023</b>	<b>2023</b>	<b>2022</b>
	<b>Actual</b>	<b>Budget (Unaudited)</b>	<b>Actual</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Current Asset			
Short-term Bank Deposits	331,967	317,594	317,594
	<u>331,967</u>	<u>317,594</u>	<u>317,594</u>
Total Investments			

## 11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2023	\$	\$	\$	\$	\$	\$
Building Improvements	97,040	480,881	-	-	(42,008)	535,913
Furniture and Equipment	308,849	27,650	(239)	-	(50,294)	285,966
Information and Communication Technology	35,308	21,073	(1,391)	-	(29,764)	25,226
Leased Assets	33,058	9,298	(1,072)	-	(14,489)	26,795
Library Resources	37,486	9,213	(4,527)	-	(5,271)	36,901
<b>Balance at 31 December 2023</b>	<b>511,741</b>	<b>548,115</b>	<b>(7,229)</b>	<b>-</b>	<b>(141,826)</b>	<b>910,801</b>

The net carrying value of information & communication technology equipment held under a finance lease is \$26,795 (2022: \$33,058)

	2023	2023	2023	2022	2022	2022
	Cost or Valuation	Accumulated Depreciation	Net Book Value	Cost or Valuation	Accumulated Depreciation	Net Book Value
	\$	\$	\$	\$	\$	\$
Building Improvements	1,278,257	(742,344)	535,913	797,376	(700,336)	97,040
Furniture and Equipment	1,085,332	(799,366)	285,966	1,058,540	(749,691)	308,849
Information and Communication Technology	638,791	(613,565)	25,226	623,014	(587,706)	35,308
Leased Assets	43,017	(16,222)	26,795	43,755	(10,697)	33,058
Library Resources	129,393	(92,492)	36,901	136,686	(99,200)	37,486
<b>Balance at 31 December 2023</b>	<b>3,174,790</b>	<b>(2,263,989)</b>	<b>910,801</b>	<b>2,659,371</b>	<b>(2,147,630)</b>	<b>511,741</b>

## 12. Accounts Payable

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Creditors	108,150	37,672	37,673
Accruals	7,089	4,882	4,882
Banking Staffing Overuse	9,024	-	-
Employee Entitlements - Salaries	255,580	264,562	264,562
Employee Entitlements - Leave Accrual	30,820	26,239	26,239
	<b>410,663</b>	<b>333,355</b>	<b>333,356</b>
Payables for Exchange Transactions	410,663	333,355	333,356
	<b>410,663</b>	<b>333,355</b>	<b>333,356</b>

The carrying value of payables approximates their fair value.

### 13. Revenue Received in Advance

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Grants in Advance - Ministry of Education	6,332	-	-
International Student Fees in Advance	117,699	-	34,205
Other revenue in Advance	13,797	-	12,894
	<u>137,828</u>	<u>-</u>	<u>47,099</u>

### 14. Provision for Cyclical Maintenance

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
Provision at the Start of the Year	147,573	147,573	169,005
Increase to the Provision During the Year	81,269	33,610	35,718
Use of the Provision During the Year	(48,700)	50,076	(57,150)
Provision at the End of the Year	<u>180,142</u>	<u>231,259</u>	<u>147,573</u>
Cyclical Maintenance - Current	16,815	100,152	50,076
Cyclical Maintenance - Non current	163,327	131,107	97,497
	<u>180,142</u>	<u>231,259</u>	<u>147,573</u>

The schools cyclical maintenance schedule details annual painting to be undertaken. The costs associated with this annual work will vary depending on the requirements during the year. This plan is based on painting quotes as provided by suppliers.

### 15. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2023 Actual	2023 Budget (Unaudited)	2022 Actual
	\$	\$	\$
No Later than One Year	16,648	12,234	15,878
Later than One Year and no Later than Five Years	14,182	15,649	22,113
Later than Five Years	(3,012)	-	(4,557)
	<u>27,818</u>	<u>27,883</u>	<u>33,434</u>
<b>Represented by</b>			
Finance lease liability - Current	14,512	12,234	13,187
Finance lease liability - Non current	13,306	15,649	20,247
	<u>27,818</u>	<u>27,883</u>	<u>33,434</u>

## 16. Funds Held for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects. The amount of cash held on behalf of the Ministry for capital works project is included under cash and cash equivalents in note 7.

2023	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
Block 1 DQLS & Toilet Refurbishment	4,301	-	-	(4,301)	-
Joinery Replacement	4,674	-	-	(4,674)	-
Block 1 Weathertightness	(6,950)	-	-	6,950	-
Blocks 1 & 2 Deck & Roof Remediation	(32,930)	-	-	-	(32,930)
Block 5 Structural Beam Remediation	(12,815)	12,815	-	-	-
Insurance Project - Hall Floor Repair	-	49,819	(4,265)	-	45,554
Block 1C Roof Replacement	-	-	(33,392)	-	(33,392)
Flood Damage Remediation Block 1,2 & 3	-	-	(3,082)	-	(3,082)
SIP - Fencing	(5,386)	-	-	5,386	-
<b>Totals</b>	<b>(49,106)</b>	<b>62,634</b>	<b>(40,739)</b>	<b>3,361</b>	<b>(23,850)</b>

### Represented by:

Funds Held on Behalf of the Ministry of Education	45,554
Funds Receivable from the Ministry of Education	(69,404)

2022	Opening Balances \$	Receipts from MOE \$	Payments \$	Board Contributions \$	Closing Balances \$
Block 1 DQLS & Toilet Refurbishment	4,301	-	-	-	4,301
Joinery Replacement	6,011	-	(1,337)	-	4,674
Block 1 Weathertightness	(6,950)	-	-	-	(6,950)
Blocks 1 & 2 Deck & Roof Remediation	(2,298)	82,034	(112,666)	-	(32,930)
Block 5 Structural Beam Remediation	-	64,209	(77,024)	-	(12,815)
Site Decking	(1,262)	39,586	(38,324)	-	-
SIP - Fencing	(5,386)	-	-	-	(5,386)
<b>Totals</b>	<b>(5,584)</b>	<b>185,829</b>	<b>(229,351)</b>	<b>-</b>	<b>(49,106)</b>

### Represented by:

Funds Held on Behalf of the Ministry of Education	8,975
Funds Receivable from the Ministry of Education	(58,081)



## 17. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

## 18. Remuneration

### Key management personnel compensation

Key management personnel of the School include all Board members, Principal, Deputy Principals and Heads of Departments.

	2023 Actual \$	2022 Actual \$
<i>Board Members</i>		
Remuneration	4,395	1,985
<i>Leadership Team</i>		
Remuneration	542,151	705,096
Full-time equivalent members	4	6
Total key management personnel remuneration	546,546	707,081

There are 9 members of the Board excluding the Principal. The Board has held 10 full meetings of the Board in the year. As well as these regular meetings, including preparation time, the Presiding member and other Board members have also been involved in ad hoc meetings to consider student welfare matters including stand downs, suspensions, and other disciplinary matters.

### Principal 1

The total value of remuneration paid or payable to the Principal was in the following bands:

	2023 Actual \$000	2022 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	170-180	160-170
Benefits and Other Emoluments	5-10	0-10

### Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2023 FTE Number	2022 FTE Number
100-110	4.00	3.00
110-120	3.00	3.00
120-130	2.00	0.00
	9.00	6.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.



## 19. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be board members, committee members, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2023 Actual	2022 Actual
Total	-	-
Number of People	-	-

## 20. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2023 (Contingent liabilities and assets at 31 December 2022: nil).

### Holidays Act Compliance – Schools Payroll

The Ministry of Education performs payroll processing and payments on behalf of boards, through payroll service provider, Education Payroll Limited.

The Ministry continues to review the Schools Sector Payroll to ensure compliance with the Holidays Act 2003. An initial remediation payment has been made to some current school employees. The Ministry is continuing to perform detailed analysis to finalise calculations and the potential impacts of specific individuals, as such, this is expected to resolve the liability for school boards.

### Pay equity settlement wash-up amounts

In 2023 the Ministry of Education provided additional funding for non-teaching collective and pay equity agreements. The school is yet to receive a final wash-up that adjusts the estimated quarterly instalments for the actual eligible staff members employed in 2023. The Ministry is in the process of determining wash-up payments or receipts for the year ended 31 December 2023. However, as at the reporting date, this amount had not been calculated and therefore is not recorded in these financial statements.

## 21. Commitments

### (a) Capital Commitments

At 31 December 2023, the Board had capital commitments of \$45,554 (2022: Nil) as a result of entering the following contracts:

Contract Name	Contract Amount	Spend To Date	Remaining Capital Commitment
	\$	\$	\$
Insurance Project - Hall Floor Repair	49,819	4,265	45,554

### (b) Operating Commitments

At 31 December 2023, the Board has no operating commitments (2022: Nil)

## 22. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

### Financial assets measured at amortised cost

	2023 Actual \$	2023 Budget (Unaudited) \$	2022 Actual \$
Cash and Cash Equivalents	521,606	323,309	735,675
Receivables	257,976	301,040	314,262
Investments - Term Deposits	331,967	317,594	317,594
Total financial assets measured at amortised cost	<u>1,111,549</u>	<u>941,943</u>	<u>1,367,531</u>

### Financial liabilities measured at amortised cost

Payables	410,663	333,355	333,356
Finance Leases	27,818	27,883	33,434
Total financial liabilities measured at amortised cost	<u>438,481</u>	<u>361,238</u>	<u>366,790</u>

## 23. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

## 24. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.