



Mount Eden Normal

PRIMARY SCHOOL

Te Whare Akoranga o Maungawhau

Mt Eden Normal Primary School Home Zone Enrolment Information

Entitlement to Enrol at Mt Eden Normal Primary School

Section 11D(1) of the Education Act 1989 provides that, subject to the provisions of that Act, a person who lives in the home zone of a school that has an enrolment scheme such as Mt Eden Normal Primary School is entitled to enrol at any time at that school.

The Act distinguishes between pre-enrolment and enrolment. "Pre-enrolment" refers to the process of applying for entry to the school. "Enrolment", on the other hand, occurs when attendance at the school commences and the student is first marked as present on the school roll.

The School may actively collect information and make all enquiries necessary in its opinion to ensure that enrolment details contained in this application are accurate.

Moving out of the Home Zone between pre-enrolment and the commencement of attendance at Mt Eden Normal Primary School

The address given at the time of application for pre-enrolment must be the student's usual place of residence when the school is open for instruction. This means that if you currently live at an in-zone residential address but move to an out-of zone address before your child's first day of attendance at the school, your child will not be entitled to enrol at the school and the Board will withdraw any offer of a place made on the basis of the given address.

Enrolment based on false information or temporary residence

The Ministry of Education has advised that parents should be warned of the possible consequences of attempting to gain enrolment by knowingly giving a false address or false information or by making an in-zone living arrangement which is intended to be only temporary. For example:

- Renting accommodation in-zone on a short term basis
- Renting non-residential accommodation address ie: business, commercial, retail
- Arranging temporary board in-zone with a relative or family friend
- Using the in-zone address of a relative or friend as an 'address of convenience', with no intention to live there on an on-going basis
- Using an in-zone business address as an 'address of convenience' with no intention to live there on an ongoing basis

If the School learns that a student was not living at the in-zone residential address given at the time of pre-enrolment, or the School has reasonable grounds to believe that a temporary in-zone residence has been used for the purpose of gaining enrolment at the School then the Board may review that enrolment. Unless the parents can provide a satisfactory explanation within 10 days, the

Board may annul the enrolment. This course of action is provided for under Sections 11O and 11OA of the Education Act 1989.

Moving out of the Home Zone after commencing attendance at Mt Eden Normal Primary School

Because only a student who lives in the home zone is entitled to enrol at Mt Eden Normal Primary School and because the Board of Trustees has the statutory power to annul the enrolment in certain circumstances, all changes to the student’s usual place of residence when the School is open for instruction must be immediately notified to the School in writing. Where permission is being sought for the student to remain at the School, application must be made in writing prior to the move being undertaken.

The Education Act gives a guarantee of enrolment to students whose usual place of residence is in the home zone specified in the School’s enrolment scheme. The Board needs to be sure that an in-zone residential address is genuine, because it is required to manage the enrolment scheme for the benefit of local students.

In addition to specific documents showing proof of residence, please complete the following questionnaire:

Full name of student applying for enrolment:		
What is the address that will be the student’s usual place of residence when the School is open for instruction:		
How long has the above address been the student’s usual place of residence?		
_____ years _____ months		
Do you own this property?	Yes (Circle)	No (Circle)
Have you previously made an application for your child to attend MENPS?	Yes (Circle)	No (Circle)
Is this the student’s only residential address?	Yes (Circle)	No (Circle)
Do you currently own any other properties you have resided in during the last 5 years?	Yes (Circle)	No (Circle)
What are your long term residential plans?		
If “no”, state the student’s other residential addresses and the period of time he/she stays there:		

Name of parent: _____

Signed: _____

Date: _____



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Mt Eden Normal Primary School Home Zone Statutory Declaration

IN THE MATTER of the Oaths and Declarations Act 1957

AND IN THE MATTER of an application to enrol a student at Mt Eden Normal Primary School

I, _____ of Auckland

(First Name)

(Family Name)

do solemnly and sincerely declare as follows:

1. THAT I have read and understood the Mt Eden Normal Primary School document titled "Mt Eden Normal Primary School Home Zone Enrolment Information" and I am aware that a student enrolled at Mt Eden Normal Primary School may have his or her enrolment annulled should any breach of those requirements be found.

2. THAT I am the parent / legal guardian of;

(Student First Name)

(Student Family Name)

3. THAT I and the said (student full name) _____ reside permanently at _____ (Full Address), which is within the official Mt Eden Normal Primary School Home Zone.

4. THAT a temporary residence within the School's Home Zone has not been used for the purpose of gaining enrolment at the School.

5. THAT we intend to live at this address, or another in zone address for the duration of our child's time at Mt Eden Normal Primary School.

6. THAT in the case of moving out of the zone we will immediately contact the Board of Trustees.

7. THAT I am aware that it is an offence under the Crimes Act 1961 to knowingly make a false declaration.

AND I MAKE THIS SOLEMN DECLARATION conscientiously believing the same to be true and by virtue of the Oaths and Declarations Act, 1957.

Signed by _____

(Parent/Legal Guardian Signature)

(Please print full name)

DECLARED at Auckland this _____ day of _____ 20____ before me:

Justice of the Peace / Solicitor

(JP / Solicitor Signature) _____ Name: _____

Affix seal/stamp here

